



STATE	<u>Arkansas</u>
DATE REC'D	<u>7-8-99</u>
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HCFA 179	<u>99-18</u>
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SUPERSEDES: TN - 98-21

STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT
MEDICAL ASSISTANCE PROGRAM
STATE ARKANSAS

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DEPARTMENT OF HUMAN SERVICES
FUNCTIONS OF STATE AGENCY

Revised: January 1, 1995

Act 38 of 1971 created thirteen Departments within the State governmental structure. Among these was the creation of the Department of Human Services [formerly known as Department of Social and Rehabilitative Services (SRS)]. The administrative head of the Department of Human Services is charged with the responsibility of providing leadership to 11 divisions within the Department: Division of Aging and Adult Services, Division of Children and Family Services, Division of Developmental Disabilities Services, Division of Medical Services, Office of Chief Counsel, Division of Administrative Services, Division of Mental Health Services, Division of County Operations, Division of Services for the Blind, Division of Volunteerism and Division of Youth Services.

Division of Aging and Adult Services

The Division of Aging and Adult Services has three primary goals: (1) to secure and maintain maximum independence for adults to care for themselves with some help; (2) to remove roadblocks to economic and personal independence for older people; and (3) to provide care for the elderly. The Division strives to reach these goals through the development of policy and services. Services available include: in-home care, transportation, group meals, home delivered meals, legal, attendant care, day care, case management, education, employment, information referral and volunteer opportunities. The Division serves as an advocate for residents of nursing homes as well as providing protective services for the individuals 18 years and above suffering from abuse and neglect.

STATE <u>Arkansas</u>	A
DATE REC'D <u>APR 05 1995</u>	
DATE APP'D <u>MAY 04 1995</u>	
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92-20

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Division of Children and Family Services

The Division of Children and Family Services has responsibility for the delivery and coordination of services for children and families, including foster care, adoption, protective services and child care licensing.

Division of Youth Services

This Division provides overall management and administration of juvenile services for pre-adjudicated and adjudicated delinquents.

The Institutional Support and Technical Assistance Units coordinates activities which include educational, security and personnel administration for Pine Bluff and Alexander Youth Services Centers. Services at the Youth Services Centers include diagnosis and evaluation.

The Community Program Support and Technical Assistance Unit funds, monitors and provides technical assistance to a statewide network of community-based programs serving delinquent youth, families in need of supervision and youth at risk of entering the justice system.

The Juvenile Justice and Delinquency Prevention (JJDP) Unit administers JJDP formula grant funds to local and state units of government, private-for-profit agencies and individuals for the development and implementation of juvenile justice education, prevention, diversion, treatment and rehabilitative programs. The Juvenile Advisory Group, appointed by the Governor, provides policy direction and subgrant approval.

STATE <u>Arkansas</u>	A
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Division of Developmental Disabilities Services

The Division of Developmental disabilities Services (DDS) provides services to developmentally disabled persons including those with autism, cerebral palsy, epilepsy and mental retardation. In helping those persons to develop to their potential, DDS operates six Human Development Centers at Alexander, Arkadelphia, Booneville, Conway, Jonesboro and Warren. Services include residential living facilities, educational and therapeutic services, psychology and social services, vocational training and associated rehabilitative services. DDS supports private non-profit community-based programs throughout the state through licensure, funding and technical assistance. These programs include early treatment, pre-school, work activity, adult development and supervised living. DDS' Central Office in Little Rock provides overall program management and administrative support for these services. The Division operates under program policies established by the seven-member Developmental Disabilities Services Board which meets on a monthly basis.

Division of Medical Services

The Division of Medical Services provides assistance through the Title XIX Medicaid program and the Title V Childrens Medical Services program. The Division also administers the state's long term care facility survey and certification program.

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Office of Chief Counsel

The Office of Chief Counsel represents a consolidation of legal functions throughout the Department. The Chief Counsel serves as legal counsel to the Director and the Department Directors. The following sections form the office: Legal Operations, County Operations, Appeals and Hearings Officers, Program Services and Audit.

Division of Administrative Services

The Division of Administrative Services (DAS) is comprised of five major functional sections: Financial Support Systems, General Operations, Human Resources, Information Systems and Managerial Accounting.

DAS provides support services to each of the divisions and offices within the Department of Human Services including: contracting purchased services, budget activities, accounts receivable, payables, data processing functions, centralized personnel management, procurement activities, inventory control, distribution of forms, supplies/equipment, motor vehicle pool management, mail system, federal reporting activities and internal management analysis.

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Division of Mental Health Services

The Division of Mental Health Services contains nine organizational program units. These include the State Hospital in Little Rock and the state operated community mental health centers in Little Rock and Jonesboro, the Benton Services Center, support services of forensic psychiatry, professional and continuing education, quality assurance, a specialized section providing services for children and adolescent, administrative services, and community service providers. The State Hospital at Little Rock, the nursing care facility at the Benton Services Center, and the 15 community health centers blanket the state with a comprehensive system of mental health care services.

The State Hospital offers inpatient psychiatric care to Arkansas citizens. The system also provides evaluation, diagnostic and treatment services for criminal cases referred by the circuit court and, on a limited basis, to inmates of Arkansas penitentiaries. The psychiatric technician nursing program provides Licensed Psychiatric Nurses (LPTNs) for the entire state and the State Hospital provides training for psychiatrists and other mental health professionals. the nursing home program at Benton provides long-term care for those individuals suffering from a combination of geriatric, behavioral or emotional, physical, and neurological problems who cannot be cared for appropriately in any other long-term care facilities in the state. The Mental Health Services Division operates under program policies established by the five-member State Hospital Board which meets monthly.

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Division of County Operations

The expanded Division of County Operations (DCO) was created on January 1, 1995, by the merger of the existing division with the Economic Services portion of the past Division of Economic and Medical Services. The merged DCO administers several of the programs offered by the Department of Human Services, including Medicaid eligibility determinations and policy development. Their primary mission is to ensure accessibility of DHS services and to coordinate activities and resources at the local DHS County Offices. This includes assistance to medical providers located in their community.

Division of Services for the Blind

The overall objective of programs in the Division of Services for the Blind is to assist blind and visually handicapped persons in Arkansas toward the opportunity to live full and productive lives with dignity and self-respect. This involves helping blind people deal with problems directly related to blindness. The Vocational Rehabilitation Program provides a full range of services and training and assistance in finding jobs for blind persons interested in working. The Independent Living Rehabilitation Program makes available counseling and specific training in mobility, communication and activities of daily living. Special emphasis is placed on assisting families of blind children and assisting older blind persons. The Division's Vending Facility Program provides training and licenses qualified blind people who are interested in managing a vending stand or food service facility. Services are provided on a statewide basis. The Division operates under program policies established by the seven-member Board for the Services for the Blind which meets quarterly.

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Division of Volunteerism

The Division of Volunteerism (DOV) is oriented toward supporting volunteer efforts statewide through advocacy, leadership, recognition, and technical assistance. The staff of DOV is assisted in planning and implementation of its programs by a twenty-six member Advisory Council appointed by the Governor.

Some of the programs of the Division of Volunteerism are: A volunteer opportunities column in the newspapers, Involvement Journal, Community Service Awards, Arkansas Volunteer Community of the Year Awards, Unified Community Resource Councils, Volunteer Program Development Volunteer Service Management Training and a Resource Library.

Division of Child Care and Early Childhood Education

The Division of Child Care and Early Childhood Education regulates and inspects all child care facilities and home day care in Arkansas. It also oversees the Special Nutrition Program, the Arkansas Better Chance Program, offers staff support to the Arkansas Early Childhood Commission, and guarantees there is an educational component in child care programs throughout Arkansas.

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